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| **Attend a Candidate Information Session *OR* COMPLETE THE ONLINE QUIZ** | |
| **1** | * Tuesday, December 3rd in Monroe 116 * Tuesday, January 14th (Location and Time TBD) * Tuesday, January 21st (Location and Time TBD) * The online quiz is available under the Candidate tab at [www.uvavote.com](http://www.uvavote.com). The online quiz closes on Monday, January 27th at 4:00pm.   Completion of one of these two items is required in order to access the candidate registration form. You must complete one of them *even if you currently occupy an elected position or have run for a position in the past*.  Contact [ube-admin@virginia.edu](mailto:ube-admin@virginia.edu) if you have any questions or concerns. |
| **Complete the Candidate Registration & Questionnaire Form** | |
| **2** | * Candidates must complete the registration by **4:00pm on Monday, February 3** to be eligible to run. Answers to the questions can be adjusted and revised until **4:00pm on Thursday, February 6.** * Note: The deadline to complete a campaign grant is **11:59pm on Friday, February 7**. Details at: [www.uvavote.com](http://www.uvavote.com) |
| **OBTAIN THE REQUIRED NUMBER OF PETITION SIGNATURES** | |
| **3** | * Petition signatures are only required for certain positions. Please see [www.uvavote.com](http://www.uvavote.com) for details * Information on the required number of petition signatures can be found in the Rules & Regulations, available at: [www.uvavote.com](http://www.uvavote.com) * Regardless of whether or not you are seeking endorsements, the deadline to submit your petition signatures is **12:00pm on Tuesday, February 18.** * All petition signatures must be submitted to the front desk of the Programs and Councils Office (Newcomb Hall, Room 164- the PAC) during business hours (9am-5pm M-F). |
| **SUBMIT AN INTERM CAMPAIGN EXPENDITURE REPORT** | |
| **4** | * All candidates are required to submit an Interim and Final Campaign Expenditure Report. Interim Campaign Expenditure Reports must include current to-date and projected campaign expenditures. The Interim Campaign Expenditure Report is due at **12:00 pm on Thursday, February 20**. Final Campaign Expenditure Reports are due at **4:00 pm on Monday, March 2**. See [www.uvavote.com](http://www.uvavote.com) for details. |
| **Determine if you plan to seek the endorsement of student organizations** | |
| **5** | * Candidates must sign-up online to meet with endorsing organizations between **Monday,** **February 10 at 4:00pm and Tuesday, February 11 at 4:00pm**. * Interview days and times with endorsing organizations will be set by the endorsing organizations and will occur between **Thursday, February 13 and Monday, February 17.** |
| **Campaign**  **6** | |
|  | * Campaigning can begin on **Friday, February 21 at 10:00am** and will end at **4:00pm on Friday, February 28.** |
| **Vote & Attend the Elections Announcement**  **7** | |
|  | * The voting period will begin at **10:00am on Wednesday, February 26** and will conclude at **4:00pm on Friday, February 28.** * Election results will be announced at **5:30pm on Friday, February 28** and will be available online at [www.uvavote.com](file:///C:\Users\student\Downloads\www.uvavote.com). Please check the UBE website for the ceremony location. |



**2020 Run for Office in 7 Steps**