



**University Board of Elections:
Candidate Information Session
Spring 2024**

**So YOU Want to
Run For Office?**

Complete Eligibility Quiz or Attend an Information Session

Candidate Eligibility Quiz

- Use link from UBE Email
 - Opens on Monday, January 22nd at 10:00am
 - Closes on Friday, February 2nd at 4:00pm

Attend an Info Session

- Sunday, January 28th, 7:00pm
- Tuesday, January 30th, 7:00pm
- Wednesday, January 31st, 7:30pm

Complete Online Registration Form

Step 1:

- Use link from UBE Email
 - Online Candidacy Registration:
 - Opens on Monday, Feb 5th at 10:00am
 - Closes on Sunday, February 11th at 4:00pm

Step 2:

- Follow personalized link for:
 - Candidate info & questionnaire
 - Photo upload
 - Open for edits until 4:00 pm on Tuesday, February 13th

Candidate Petitions

- Some positions require a candidate to obtain petition signatures to certify their candidacy.
- Petition signatures are only required for the following positions:
 - ▷ Student Council President, VPA, and VPO
 - ▷ Third Year President and Vice President
 - ▷ Fourth Year Trustees President and Vice President
 - ▷ Second Year President and Vice President
 - ▷ Architecture School Council President
 - ▷ College Council President
 - ▷ Commerce Council President
 - ▷ Education Council President
 - ▷ Engineering Student Council President
 - ▷ Batten Graduate Council President
 - ▷ Batten Undergraduate Council President
 - ▷ Nursing Student Council President

Candidate Petitions

- The number of signatures needed varies depending on the position that is being contested
 - ✧ *100 for Student Council President, Vice President for Administration, and Vice President for Organizations.*
 - ✧ *25 for College of Arts and Sciences*
 - ✧ *25 for Class Councils and Trustees and School of Engineering*
 - ✧ *10 for Curry School of Education, School of Architecture, School of Nursing, McIntire School of Commerce*
 - ✧ *10 for Batten School of Leadership and Public Policy*
- ▷ UBE highly suggests that you obtain more signatures than required in order to strengthen your candidacy
- ▷ The petition signature form along with the list of positions requiring
 - petition signatures can be found on the <https://studentelections.virginia.edu/> under the “Candidates” tab.

Candidate Petitions

Petitions signatures totals will be submitted
to and recorded on

<https://studentelections.virginia.edu/candidate-petition-signature-counts>

- Deadline to submit candidate petition with signatures to appear on the ballot: **Tuesday, February 20th, @NOON**
- You do not need to have petition signatures in order to get endorsements.

FYI

- Some positions require meeting with an advisor (eg. Class Council)
 - Check the position description for any rules specific to the position for which you are running.

Note: You do not need to currently be on the Honor Committee or UJC to run to be a representative.

Class Council

- All candidates for Class President or VP are required to meet with their respective advisor before beginning their campaign.
 - Class of 2026 & 2027 candidates: contact Julia Bartus-Dobson (juliabd@virginia.edu) to set up a meeting
 - Class of 2025: contact Mary Elizabeth Luzar (mew8f@virginia.edu)

Expenditure Reporting.

- All candidates regardless of expenditure amount are required to submit an Interim Campaign Expenditure Report and a Final Expenditure Report
 - Interim Campaign Expenditures are due
Saturday, February 17th @ NOON
 - Final Campaign Expenditures are due
Tuesday, March 12th @ 4 PM
- Interim Expenditure Reports must include current to date and projected expenditures - interim campaign expenditure are required to appear on the ballot
(Section III.B.2.(a).4.b)
- There is no spending limit. The goal of the expense reporting is promote transparent elections
- Failure to properly report expenditures will be deemed a rule violation

Rules and Regulations

- Read and understand the rules completely before registering
- Rules can be found on our website at <https://studentelections.virginia.edu/>
- When you register online, you must, on your Honor, attest that you understand the rules and agree to abide by them

Rules and Regulations

- Section II: Campaigning
- Section III: Elections Procedures
- Section IV: Violations and Enforcement
- Overview of common violations
- Explanation of resolution process

Rules and Regulations

- Alignment with University Policies
- “Individuals and organizations are subject to the University’s exterior posting and chalking policy and are encouraged to consult that policy prior to posting campaign messages or materials. See: <http://uvapolicy.virginia.edu/policy/PRM-008>”
- Key parts of the University Policy to keep in mind are:
 - ❑ Flyers are limited in size to 8.5 x 11 per the University Exterior Posting and Chalking Policy. See the Campaign Materials section of the Rules & Regulations for more information.
 - ❑ Chalking: Chalk messages must be limited to concrete, horizontal surfaces that are open to the sky, permitting messages to be washed away naturally. Chalk on brick, slate, or other non-concrete surfaces is impermissible. At no time may chalk messages be made on any building. The use of spray chalk or line chalk is strictly prohibited on any surface at any time
 - ❑ Include disclaimer on ALL materials (“Paid for by “

Rules and Regulations Resolution and Enforcement

- UBE will look to mediate/resolve any violation as determined by the Rules and Regulations or in violation of the University policies. Please review Section IV. of the Rules and Regulations to better understand the resolution process.
- University Board of Elections determines the eligibility of the candidate to appear on the ballot.
- Unresolved violations against the University policies and regulations may be reported to UJC and Honor through the University Board of Elections

Reporting Violations:

- You are responsible for:
- Yourself
 - Those who campaign on your behalf

Email: UBE-Rules@virginia.edu

Endorsements

- Candidates will be given a link to sign up for interviews with endorsing organizations
- **Endorsement timeline:**
 - **Friday, February 9th - Saturday, February 10th:** Sign up to interview
 - **Sunday, February 11th - Sunday, February 18th:** Interviews

Campaigning

Monday, February 19th at 10 AM

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Wednesday, February 28th at 4 PM
(when the voting period ends)

Voting

Monday, February 26th at 10 AM

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Wednesday, February 28th at 4 PM

Campaign Grants

- Tier 1 (\$150): Student Council President
- Tier 2 (\$100): Student Council VPO; Student Council VPA; College of Arts & Sciences representatives: Honor Committee, Judiciary Committee, Student Council
- Tier 3 (\$75): Arts & Sciences Council positions; Class Councils & Trustees: 2nd Year President & Vice President, 3rd Year President & Vice President, 4th Year Trustee President & VP; School of Engineering representatives: Honor Committee, Judiciary Committee, Student Council
- Tier 4 (\$50): Honor Committee non-CLAS/SEAS reps; Judiciary Committee non-CLAS/SEAS reps; Student Council non-CLAS/SEAS reps; Architecture Council positions; Commerce Council positions; Education School Council positions; Engineering Student Council positions; Nursing Council positions
- **Deadline to apply: Tuesday, February 13th at 11:59pm**

February 2024 Master Calendar

Other Important Dates: Final Campaign Expenditures, 3/12

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 Candidate Eligibility Quiz Closes	3
4	5 Registration Form opens	6	7	8	9 Endorsement Interview Sign up Opens	10 Endorsement Interview Sign Up Closes
11 Registration Form Closes, Endorsement Interviews Begin	12	13 Nomination Form Edits Due, Campaign Grant Application Due	14	15	16	17 Interim Campaign Expenditures Due
18 Endorsement Interviews End	19 Campaigning Begins	20 Petition Signatures Due, Endorsements Released	21	22	23	24
25 StudCo Prez Debate	26 Voting Begins	27	28 Voting Ends	29		

Instant Runoff Voting or “Ranking”

This is for single-winner races. You may cast sequential votes. You will check each box in order of preference. Your preferred candidate should be numbered one (1); your second most preferred candidate should be numbered two (2), etc. Candidates you do not wish to endorse, leave blank.

If any candidate has a majority of the votes, they win automatically.

Otherwise, the lowest-performing candidate gets eliminated and their votes are re-allocated to their next preference. This process repeats until a single candidate has a majority of the vote

First Past the Post or “Select Candidates”

This is for multiple-winner races. You are not ranking candidates in this case; you are selecting one candidate for each open seat.

The number of open seats will vary depending on the position, which is indicated just below the name of the position on the ballot.

Candidate Resources on studentelections.virginia.edu

- Elections Calendar
- Rules and Regulations
- Candidate Info Packet
- Info Session PowerPoint
- Positions & Descriptions
- Petition Form
- Expenditure Reports
- Campaign Grant Application

Questions?

- Just ask!
- For more information, visit our website at:
 - <https://studentelections.virginia.edu/>
 - or email ube-admin@virginia.edu

Thanks for coming!